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Corporate & Community Training
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Increase Worker Productivity, Adaptability and Team Skills with New High-Performance Training Workshops

Are your shop people ready to take on the changing manufacturing landscape taking place in U.S. manufacturing today? The Critical Core Manufacturing Skills training program provides the tools your company needs to meet the change demands of the modern manufacturing environment and build a culture of high performance.

Each workshop is designed for individuals at all levels to meet the general business needs of today's manufacturers. Each workshop will examine the changing manufacturing landscape in terms of competition, globalization, quality, efficiency, and technology and introduces participants to advanced manufacturing strategies and concepts designed to employ new technologies and drive process improvement.

If you want to learn more about Critical Core Manufacturing Skills training, call Gayle Graham at 262.695.7833 or e-mail ggraham@wctc.edu. Gayle will be happy to explain the series of modules which encompass this training program. Look for the first workshop to begin in September 2008.

Corporate & Community Training

The Conduit

Industrial Athlete

We know manufacturers are seeking workers who are skilled, productive and innovative. Manufacturers want their industrial "athlete" of the future to be highly motivated, easily trainable and adaptable to changing needs. "Manufacturers are looking for a new type of worker, one who can think critically, make decisions independently and work productively in teams," said Dan Clancy, Wisconsin Technical College System president.

To help companies train such workers, the Manufacturing Skill Standards Council (MSSC) has produced a national system of training, assessment and certification focused on the core skills and knowledge needed by the nation's production workers.

The MSSC system awards a certified Production Technician credential to individuals who pass the four production modules: safety, quality practices and measurement, and manufacturing processes and production, and maintenance awareness. MSSC skills are applicable to all sectors of manufacturing. The goal is to credential 40% of the nation's production work force over the next 10 years to provide manufacturers a sufficient pool of skilled workers well in the future.

The MSSC certification helps ensure that job training for incumbent workers and new hires meets the needs of both workers and businesses. For example, certification reflects a worker's achievements and can improve career opportunities and earnings. For employers, certification simplifies the screening of job applicants and accurately assesses workers' skills and knowledge.

Waukesha County Technical College is one of the 16 Wisconsin technical colleges that provides MSSC training and assessment. Call Gayle Graham, 262.695.7833, ggraham@wctc.edu, or e-mail cctmatrix@wctc.edu for more information.



BASIC BLUEPRINT READING workshop

Basic orthographic projections and isometric pictorials will be studied. Additional topics that will be covered in this course include the alphabet of lines, a basic math review, auxiliary lines and sectional views, and dimensioning (ANSI standard) and assembly drawings.

Who Should Attend

Persons with little or no experience who would like to gain background knowledge of blueprint reading.

Dates: September 29,
October 6, 13, 20, 2008
Times: 8:00 a.m. – 12:00 p.m.
Cost: \$495
Location: Waukesha County
Technical College
RTA Education Center
800 Main Street
Pewaukee, WI 53072

Register: Go to www.wctc.edu and follow the registration prompts. Enter CRN #11872 when requested. Call 262.695.6576 or e-mail cctmatrix@wctc.edu for more information.

WCTC 

892 Main Street
Pewaukee, WI 53072

LEAN workshops

These lean workshops are intended for Operations and Manufacturing Executives and Managers, Production and Assembly Supervisors, and Manufacturing and Industrial Engineers:

Principles of Lean – CRN #10587

Date: September 11, 2008
Location: RTA Education Center
Room C-051 & C-057
Cost: \$300

Value Stream Mapping – CRN #10893

Date: September 30, 2008
Location: College Center –
Room C-021

Lean for Accounting – CRN #10915

Date: October 9, 2008
Location: RTA Education Center –
Room C-051
Cost: \$300

Kaizen – CRN #10894

Date: October 15, 2008
Location: College Center – Room C-021

5S – CRN #10896

Date: October 30, 2008
Location: College Center –
Room C-021

Lean Culture – CRN #10898

Date: November 11, 2008
Location: College Center –
Room C-021

Total Productive Maintenance – CRN #10899

Date: December 4, 2008
Location: College Center –
Room C-021
Cost: \$250 per person except
where noted differently.

Time: 8:00 a.m. until 4:30 p.m.

To register: Go to www.wctc.edu and follow the registration prompts. Enter the CRN # when requested.

For more information: Call 262.695.6576 or e-mail cctmatrix@wctc.edu.

Workshops are held on the WCTC campus, 800 Main Street, Pewaukee, WI.

Six Sigma Black Belt Completion Training

Develop the skills necessary to pass the American Society for Quality (ASQ) certification in order to go from the Green Belt level to the Black Belt level. This six-day training cycle spread over six weeks in two-day increments is intended for participants who have attended the Wisconsin Technical College System Green Belt training or have had other appropriate Green Belt training.

What you will learn:

- Review comparison testing with variables and attribute data using Minitab software.
- Discuss simple regression analysis techniques used to analyze correlation between one continuous y variable as compared with one continuous x variable. Demonstrate regression analysis using Minitab software.
- Discuss abnormal and attribute data distributions.
- Conduct ANOVA and ANOM procedures using Minitab software.
- Discuss multiple regression analysis techniques used to analyze correlation between one continuous y variable as compared with more than one continuous x variable. Demonstrate multiple regression analysis using Minitab software.
- Plan, design and analyze two-factor experiments using Minitab software.
- Review development of control plan documentation.
- Discuss fundamentals of conducting a Kaizen event.

- Discuss the process for developing proper process documentation.
- Participate in a small-group Six Sigma catapult case study and prepare a presentation for a case study.
- Discuss the Lean Enterprise concept of 5S.
- Participate in a small-group Black Belt concept question/answer review as a capstone to training.

Dates: September 8, 9, 23, 24,
October 6, 7, 2008

Times: 8:00 a.m. – 4:30 p.m.

Cost: \$1,900*

Register: Call 262.695.6576 or e-mail cctmatrix@wctc.edu.

* Program cost includes continental breakfast, lunch and handbook, but larger Six Sigma Green Belt training book will need to be obtained if not already in hand. Participants must supply their own laptops. To comply with Wisconsin state statutes, it is possible that fees will be higher for out-of-state participants.



Business Without Borders

For new and experienced exporters!

Reaching Global Markets

Those new to or with some experience will benefit from this first workshop that will discuss exporting in a market where the US dollar is weaker.

Date: Friday, September 19, 2008

Time: 8:00 - 10:00 a.m.

Cost: \$49

Mechanics of Exporting

Explore the benefits of shipping products over seas.

Date: Friday, October 17, 2008

Time: 8:00 - 10:00 am.

Cost: \$49

Mechanics of Importing

Learn about the largest suppliers, commodities and challenges of sourcing.

Date: Friday, November 21, 2008

Time: 8:00 - 10:00 a.m.

Cost: \$49.

Financing Your Accounts Receivable

Date: Friday, February 20, 2009

Time: 8:00 - 10:00 a.m.

Cost: \$49

To Register/Questions: 262.695.6576.

Navigate and Sail through Microsoft 2007 Access

Be one of the first to become familiar with the new layout of Microsoft 2007 and learn quick tips for improving efficiency and saving time in the office. Discover practical applications that you can take back with you to your office.

Topic: Navigate and Sail through Microsoft 2007 Access

Date: July 29, 2008

Time: 7:30-9:30 a.m.

Place: Waukesha County Technical College
College Center, Room C-222
800 Main Street,
Pewaukee, WI 53072

Cost: \$45

Register: Call 262.695.6576 or e-mail cctmatrix@wctc.edu to register!

Not sure where to look for what you need? Are you hesitant or even stressed about learning and maximizing the features in Microsoft 2007 Access?

We have the help you need... in this workshop!



Basic computer knowledge is required for this training.

Questions? Need to contact us?

Do not reply to this e-mail. (Your message won't be seen.) **Instead, click here.**



FREE Training for Your Employees

Get a good return on your investment by investing in your employees!

- High School Completion
- Basic Education
- English Language Learning

All of these training opportunities are free at the Waukesha and Menomonee Falls Campus Learning Centers.

Call the Waukesha campus at 262.695.6500 or the Menomonee Falls campus at 262.695.6208 for more information. New fall semester classes begin August 27, 2008.

Upcoming workshops

July/August/September 2008

Date	CRN	Workshop Name
7/12	6020	USPAP 15-Hour
7/29	*TBD	Navigate and Sail through Microsoft 2007 Access
9/6	*TBD	APICS Basics of Supply Chain Management
9/8	10905	Six Sigma – Black Belt Completion
9/10	*TBD	APICS Certified Supply Chain Professional
9/11	*TBD	Work Productively
9/11	10587	Principles of Lean
9/15	10903	Six Sigma Green Belt
9/17	*TBD	Conducting a Collaborative Performance Review
9/25	*TBD	Think Critically
9/29	11872	Blueprint Reading
9/30	10893	Value Stream Mapping

October 2008

Date	CRN	Workshop Name
10/3	*TBD	MSSC - Safety
10/4	*TBD	APICS Master Planning of Resources
10/8	*TBD	Exercising Emotional Intelligence
10/9	10915	Lean for Accounting
10/15	10894	Kaizen
10/23	*TBD	Adapt to Change
10/27	*TBD	GD&T
10/30	10896	5S

November 2008

Date	CRN	Workshop Name
11/1	*TBD	APICS Detailed Scheduling and Planning
11/5	*TBD	APICS Fundamentals of Production and Inventory Control
11/11	10898	Lean Culture
11/12	*TBD	Correcting Performance Problems
11/13	*TBD	Listen Effectively
11/20	*TBD	Proposal Planning and Writing
11/21	*TBD	Computerized Grant Seeking

For more information, call 262.695.6576.

Visit our website: www.wctc.edu/cct for full descriptions, cost, etc.

You can now register for some of the workshops online at www.wctc.edu. Follow the registration prompts and enter the CRN # when requested.

*TBD (To Be Determined.) Without a CRN number, call 262.695.6576 to register.