

Corporate & Community Training

The Conduit



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 Corporate & Community Training
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Upcoming Workshops July, August & September 2007

- 7/12 Principles of Lean Manufacturing
- 8/8 APICS Informational Breakfast
- 8/14 Value Stream Mapping
- 8/14 Track 1 - Adobe Acrobat 8.0 Professional
- 8/14 Value Stream Mapping
- 8/15 Track 3 - Adobe InDesign CS3 Fundamentals
- 8/15 Track 2 - Adobe InDesign CS3 Expert Training
- 8/29 Six Sigma – Black Belt Completion
- 9/5 Six Sigma Green Belt Training
- 9/5 APICS – Certified Supply Chain Professional
- 9/8 APICS Basics of Supply Chain Management
- 9/11 5S Visual
- 9/14 Customer Service – Strategies For Account Retention
- 9/18 Conversational Spanish for Business Travel
- 9/24 Blueprint Reading
- 9/25 Establish Performance Expectations

For more information or to register, call 262.695.6576. For full descriptions and cost, visit www.wctc.edu/cct

Two Great Options to Obtain Six Sigma Certification

Limited Enrollment – Call 262.695.6576 or email cctmatrix@wctc.edu.

Six Sigma Green Belt Certification Program

In this 11-day course, the participant will complete an actual company-sponsored project to receive certification. The average project can save a company \$15,000-\$50,000!

Dates: Sept. 5, 6, 7, 24, 25; Oct. 15, 16; Nov. 12, 13; Dec. 10, 11, 2007.

Cost: \$3,500 per person

Place: Waukesha County Technical College Pewaukee, WI.

Six Sigmas Black Belt Completion Course

This 6-day course is intended for individuals who have previously obtained Six Sigma Green Belt training/certification and desire to obtain additional statistical and Minitab software skills, with the intention of becoming a certified Six Sigma Black Belt.

Dates: Aug. 29, 30; Sept. 12, 13, 26, 27, 2007.

Cost: \$1,900 per person.

Place: Moraine Park Technical College West Bend, WI.



Fall 2007 Global Business Courses at the Pewaukee Campus

CRN 10165 - Global Business Fundamentals – 3 credits

Date: Tuesdays, Sept. 4 – Dec. 18, 2007
 Time: 6:00 p.m. – 8:55 p.m.

CRN 10166 - International Marketing – 3 credits

Date: Mondays, Sept. 10 – Dec. 17, 2007
 Time: 1:30 p.m. – 4:25 p.m.

CRN 10167 - Global Supply Chain Procurement – 3 credits (Accelerated)

Date: Thursdays, Sept. 6 – Oct. 11, 2007
 Time: 5:30 p.m. – 9:25 p.m.

CRN 10168 - Global Supply Chain Logistics – 3 credits (Accelerated)

Date: Thursdays, Nov. 1 – Dec. 13, 2007
 Time: 5:30 p.m. – 9:25 p.m.

CRN 10169 - Global Sourcing – 3 credits

Date: Mondays, Sept. 10 – Dec. 17, 2007
 Time: 6:00 p.m. – 8:55 p.m.

CRN 10170 - Fundamentals of Importing – 3 credits

Date: Wednesdays, Sept. 5 – Dec. 19, 2007
 Time: 6:00 p.m. – 8:55 p.m.

For course descriptions, cost and to register, go to www.wctc.edu.
 Click on Areas of Study: Business, General Business, Global Business.
 Register by phone at 262.691.5578.

Questions? Need to contact us?

Do not reply to this email. (Your message won't be seen.) [Instead, click here.](#)



892 Main Street
 Pewaukee, WI 53072

Mastering Prepress Essentials Conference at WCTC!

Cooperatively sponsored by Kodak, Adobe and Heidelberg for professionals, educators, and students.

Track 1 Adobe Acrobat 8.0 Professional

Date: Tuesday, August 14.

Time: 8:30 a.m. – 4:00 p.m.

Instructor: James Wamser, Senior Training Specialist, Sells Printing Company.

Fee: \$149 (Includes continental breakfast, lunch and textbook).

Level: Novice to advanced. Seating limited to 36.

Track 2 Adobe InDesign CS3 Expert Training

Date: Wednesday, August 15 –

Thursday, August 16.

Time: 8:30 a.m. – 4:00 p.m.

Instructor: Anne-Marie “Her Geekness” Concepcion owns Seneca Design & Training.

Fee: \$389 (Includes continental breakfast, lunch and textbook).

Level: Intermediate to advanced. Seating limited to 36.

Track 3 Adobe InDesign CS3 Intermediate Skills

Date: Wednesday, August 15 –

Thursday, August 16.

Time: 8:30 a.m. – 4:30 p.m.

Instructor: Terry Rydberg, Graphic Design Instructor, WCTC.

Fee: \$249 (Includes continental breakfast, lunch and textbook).

Level: Beginner to intermediate. Seating for 16 only.



To register, call 262.695.6576 or email cctmatrix@wctc.edu.

For more information, call 262.695.3400.

Principles of Lean Workshop offered July 12, 2007

This workshop is appropriate for manufacturing, healthcare, printing, chemical, pharmaceutical, financial, service and food industries.

This training introduces a systematic approach to eliminating waste in manufacturing processes. Learn how to eliminate the eight forms of waste, use the 5S approach to organization, reduce batch sizes, utilize point-of-use storage, use pull systems, implement cellular/flow, implement quality at the source and involve employees. This training includes live simulation activities.

Learn how “lean” can benefit your organization with reduced lead time, reduced inventory, improved cash flow, reduced inventory carrying costs, increased inventory turnover, higher productivity rates, and improved quality.

Date: Thursday, July 12, 2007.

Time: 8:00 a.m. – 4:30 p.m.

Cost: \$300 per person.

Register: email cctmatrix@wctc.edu or call direct 262.695.6576.

You're invited

Please join us for a free informational breakfast detailing the CPIM certification classes.

This is a unique, no obligation opportunity to learn about the CPIM certification.

At the breakfast, you will have a chance to meet APICS instructors and members from the APICS executive committee.

You will also have an opportunity to network with APICS members.

August 8, 2007

8:00 – 9:30 a.m. (7:30 a.m. check-in)

Waukesha County Technical College

Richard T. Anderson Center

800 Main Street

Pewaukee, WI 53072

Topics

- Overview of Courses
- APICS Member Networking
- Certification Process Overview
- Question and Answer Session

No Fee – Limited seating.

RSVP required by August 1, 2007.

Call 262.695.6576 or email cctmatrix@wctc.edu.

WCTC 

www.wctc.edu/cct

New Workshops for Fall! Managing Staff Performance Workshops

Create an environment to establish performance goals, provide structured guidance over time and build trust in your role that supports success!

Establish Performance Expectations

September 25, 2007

Give and Receive Feedback

October, 24, 2007

Coach to Bring Out the Best in Others

November 13, 2007

Fee: \$135 per workshop
includes continental breakfast
and materials.

Time: Check-in at 7:30 a.m.
Workshops run from 8:00 a.m.-
12:00 noon.

Location: RTA Education Center on
Waukesha County Technical
College/Pewaukee campus.

For more information or to register, email
cctmatrix@wctc.edu or call 262.695.6576.

Defensive Driving for Teens

The Defensive Driving for Teens course that Oconomowoc Memorial Hospital provides to area teens in partnership with Waukesha County Technical College has students and parents alike spreading the word...it's great! One parent whose son recently took the class called the Education Program Planner of ProHealth Care Center for Learning and Innovation to personally thank her and everyone involved for offering this class. Her older son, who also took the class years ago, is serving our country in Iraq as a Humvee driver transporting military officers. He is often praised for his driving and ability to anticipate evasive maneuvers and credits his defensive driving abilities to the class he took years ago.

Understanding APICS

The following courses are offered for individuals who deal with the extended supply chain or people who are new to manufacturing. Courses are offered at Waukesha County Technical College or at your site.



CSCP – Certified Supply Chain Professional

A preparation course for the CSCP exam.

Topics covered:

- Supply Chain Management Fundamentals
- Building Competitive Operations, Planning and Logistics
- Managing Customer and Supplier Relationships
- Using Information Technology to Enable Supply Chain Management

Dates: September 5, 12, 19, 26; October 3, 10, 17, 24, 31; November 7, 14, 21, 28, 2007.

Times: 6:00 p.m. – 9:00 p.m.

Fee: \$1,495.

Note: Price excludes testing fees. Please review at www.apicsmilw.org.

For more information or to register, call 262.695.6576.

APICS – Basics of Supply Chain Management

The APICS Basics of Supply Chain Management covers basic concepts in managing the complete flow of materials from internal and external suppliers to and from an organization – recommended prerequisite to the other four modules of the CPIM program because it introduces key concepts that are covered in greater detail in those modules.

Who should take this course?

Anyone interested in a refresher course for the CPIM certification exam. For information on certification, go to www.apics.org.

Course objectives

Working through activities and discussion, participants will gain knowledge about:

- The role, objectives and responsibilities of materials management
- Basic forecasting principles and techniques
- The function of production planning and master scheduling
- The role of material requirements planning in the planning process
- The objectives of capacity management and how it relates to priority planning
- The purpose of inventory and the objectives of inventory management
- Purchasing, purchasing objectives and the purchasing cycle
- Just-in-Time (JIT)
- Total quality management (TQM) that reduces lot size, lead time and work-in-process.

Dates: September 8 and 15, 2007.

Times: 8:00 a.m. to 4:30 p.m.

Fee: \$395.

For more information or to register, call 262.695.6576 or email cctmatrix@wctc.edu.

Coming Soon!

Conversational Spanish for Business and Travel

Watch in next month's issue of **The Conduit** for this new offering.