

## **Adobe InDesign CS3 Expert Training**

This course is designed for those already familiar with InDesign and who want to be introduced to the new features of InDesign CS3 and know it well enough to be known as an Adobe Certified Expert.

This two-day, hands-on course will utilize the popular text Exploring InDesign CS3. Intermediate skills will include working with tabs and tables, styles, master pages and images using InDesign CS3. Advanced techniques will be introduced and help prepare participants for the InDesign CS3 Adobe Certified Expert exam.

All participants will leave with projects and demonstrations they can use. All participants will be required to apply critical thinking for independent application of concepts learned, resulting in a higher-level of personal software proficiency.

What you will learn:

### Editing PDFs

- Moving pages with page thumbnails
- Editing Adobe PDF pages
- Editing links
- Looking at bookmarks
- Deleting a page
- Renumbering pages
- Setting an opening view
- Review

### Adding Signatures and Security

- About Digital Signatures
- Adding images to your digital signature
- Selecting a signing method
- Creating digital IDs
- Adding security to PDF files
- Adding passwords
- Opening password protected PDFs

### Using Acrobat in Professional publishing

- Preflighting PDFs
- Creating custom preflight controls
- Printing and Layers
- Advanced Printing Controls

## Corporate & Community Training

### Working with Form Fields

- Converting paper forms to interactive PDF forms
- Adding text fields
- Adding check boxes and buttons
- Distributing forms

### Who should attend:

This course is recommended for intermediate to advanced Adobe InDesign CS3 users.

### Course details:

Length: 13 hours

Format: Your location, on campus, workshop

Class size: Flexible