

Workplace Spanish

This course provides introductory work-related language skills to people who need to communicate with Spanish-speakers on the job. It focuses on the development of basic communication skills with an emphasis on oral expression and comprehension. The course stresses occupational vocabulary and topics related to the participants' workplace. It also includes an introduction to the Hispanic culture, customs and values. On completion, participants are able to participate in simple workplace conversations. This is a highly interactive course bringing grammar, vocabulary, pronunciation and culture together to promote the participants' ability to communicate in Spanish.

What You Will Learn

- Greetings and basic expressions
- Dates, months, days of the week
- Numbers, the alphabet, telling time
- Workplace commands and basic directions
- Expressing likes and dislikes, asking questions
- Simple present tense, Interrogative words, gender and number in nouns, articles and adjectives
- Workplace topics selected by the participants and much more

Who Should Attend

Staff at all levels of an organization who communicate with Spanish-speakers on the job