

## Microsoft Access - Advanced

This course is for those who wish to become highly proficient at all aspects of Microsoft Access.

### What You Will Learn

- Use query wizards, action queries and briefcase replication
- Create macros, modules and switchboards
- Secure and analyze a database.

### Who Should Attend

- Learners who need advanced Microsoft Access database processing skills and utilize a microcomputer as a database manager.

### Prerequisites:

Beginning and Intermediate Access or equivalent experience