

CBRF - Caregiver Training

This course will cover aspects of community-based residential facility (CBRF) Caregiver training as defined in the HFS 83 regulations excluding the CPR, Fire Safety and First Aid components. Performance-based content includes the areas of resident's rights, challenging behaviors, client-specific training, needs assessment, individualized service plans, standard precautions, dietary needs and menu planning, and medication management and administration. All units include videotapes, workbooks, and competency testing. Services include competency certification by a Waukesha County Technical College (WCTC) instructor who will act as a consultant to introduce the CBRF facility to the training and certification process. Please note: WCTC has added an embossed seal to its certificates as a security measure that the certificates are not forged. The state is aware of this addition to our certificates.

Module I: (The amount of time a CBRF allocates to each of the four areas listed below is flexible. However, the total hours of training must be at least 32 hours.)

Resident Rights

- Introduction to the CBRF
- Resident's Rights

Recognizing and Responding to Challenging Behaviors

- Communications
- Challenging Behaviors

Client Group Specific

- Roles/Duties of the Caregiver
- Chain of Command
- Normal Aging
- What is Dementia?
- Conditions Related to Aging
- Personal Cares
- Safety
- Activities

Need Assessment and Individual Service Plan

- Assessment
- Individualized Service Plan
- Annual Evaluation

Module II: Standard Precautions (A minimum of 3 hours is required.)

Module III: The Management and Administration of Medication (A minimum of 8 hours of training is required.)

Module IV: Dietary Needs, Menu Planning, Food Preparation, and Sanitation (A minimum of 3 hours of training is required.)

Module V: Caregiver First Aid and Procedures to Alleviate Choking (A minimum of 6 hours of training is required.)

Module VI: Fire Safety Training (Six hours of training is required.)

Following is the Fee for Service Schedule for 2005/2006 (effective until June 30, 2006) including competency certification by a WCTC instructor at WCTC:

- Tape rental (26 tapes) including one (1) workbook: \$542
 - (New CBRF Clients–Modules I-VI)
- 2nd-year rental fee (Current CBRF Clients–Modules I-VI): \$219

If not renewing tapes, please call 262-691-5585 to make arrangements for pickup of tapes. A monthly service fee of \$100 will be assessed for tapes not returned. Tapes are property of WCTC.

Certification fees per participant Modules I-VI: \$204

If taken individually, these fees shall apply:

- Module I per participant \$121
- Module II per participant 41
- Module III per participant 82
- Module IV per participant 62
- Module V per participant 62
- Module VI per participant 62

- If certification takes place at a CBRF facility, additional travel expenses will be assessed.
- Continual updating of the video tapes is supported by the Wisconsin Technical College Foundation, and this service is provided free to participating organizations; however, if a video is lost, a \$20 fee per tape will be charged for replacement.

If an organization requests more than one facility to have a set of tapes and a workbook, the fee will be \$225 per additional facility.

Call 262-691-5585 for further information.