

2017-2018 Enrollment Certification Form

Directions: Complete all of the information listed on both sides of this form and return it to the Financial Aid Office each semester after registering for the semester you are seeking certification.

Name (First, Middle, Last) \_\_\_\_\_

Date of birth (mm/dd/yyyy) \_\_\_\_\_ Social security number \_\_\_\_\_

Student ID number \_\_\_\_\_

Local address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

New Address  Yes  No Email address \_\_\_\_\_ Phone \_\_\_\_\_

MGIB Benefit Program (Please check one)

Chapter 30 (Active Duty GI Bill)

Chapter 35 (spouse or dependent) VA Claim # (required)

Chapter 31 (Vocational Rehabilitation)

Chapter 1606 (Reserve/National Guard)

Chapter 1607 (REAP)

Chapter 33 (Post 9/11 GI Bill)

Spouse  Dependent

In lieu of  Chapter 30  Chapter 1606

Chapter 1607

Other (please specify) \_\_\_\_\_

Enrolled in  Associate Degree  Technical Diploma  Certificate

Your status  Continuing student  Returning student  New student  Transfer

Program name \_\_\_\_\_

WCTC CAN ONLY CERTIFY COURSES REQUIRED FOR YOUR PROGRAM.

I am requesting certification for the following semester:  Fall  Spring  Summer

Are you graduating from WCTC this semester?  Yes  No

How many credits are you seeking certification for?  6-8  9-11  12+

POST 9/11 STUDENTS NEED TO BE IN AT LEAST 7 CREDITS TO RECEIVE BAH PAYMENTS

Are you taking any remedial/deficiency (below 100-level) courses?  Yes  No

Need determined by:  Test  Interview

List any repeated course(s) this term \_\_\_\_\_ Previous grade(s) \_\_\_\_\_



2017–2018

Enrollment Certification Form (continued)

Veteran Benefits Payment Agreement

A copy of this agreement will be sent to your email upon certification of enrollment to the VA.

(Please initial each statement)

I must submit all required paperwork according to the VA Benefits Checklist with the WCTC school certifying official.

Payment of veterans education benefits requires a student to be enrolled in and attending class. Classes that do not run from term start to term end may affect VA payment depending on your class schedule (e.g. short-term and interim classes may run fewer than 12 weeks and may not meet the credit requirement for full-time status for the entire length of the term).

If I add drop or add courses or fail to reenroll in a semester for which certification was requested, it is my responsibility to notify the WCTC school certifying official immediately. Changes in enrollment could result in an overpayment, which may require repayment of monies received.

\*\*UPDATED\*\* In order to maintain satisfactory academic progress, you must earn at least a 2.0 term grade point average and successfully complete 67% of the credits you attempt. To reference this policy log onto: www.wctc.edu/become-a-student/how-to-pay/academic-progress.php

A veteran may only be certified for courses that are required, a prerequisite, substitute or elective needed for their selected program as specified on the curriculum.

I understand once I register for my next term I need to complete a new Enrollment Certification Form. If I do not complete a new form each semester I understand I will not receive my benefits.

Chapter 30, 1606 and 1607 recipients must verify continuing enrollment monthly online at – www.gibill.va.gov/wave/index.do or toll-free phone 877.823.2378.

Chapter 33 Post 9/11 recipients: Tuition and fees will be taken from the first payment on your student account regardless of the source. If financial aid comes in first, tuition will be taken out of this funding. When the VA benefits are processed, you will be refunded.

Chapter 33 Post 9/11 recipients who withdraw or fail to attend class are responsible for repaying housing, book stipend, tuition and fees to the VA.

Students using FTA (Federal Tuition Assistance) are responsible for giving the FTA vouchers to the school certifying official at the start of the term.

By signing, I certify that I have read and understand the information provided on this form. I also give permission for the school certifying official to review my educational records and release information regarding VA education benefits as requested by state, federal or other agencies.

Signature \_\_\_\_\_ Date \_\_\_\_\_

