

**Waukesha County Area Technical College District  
District Board Meeting Minutes  
October 10, 2017 - 5:00 PM  
Firing Range, 1228 Hickory St, Room R119, Pewaukee, WI 53072**

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**Present:**

Robyn Ludtke  
Ron Bertieri  
David Lancaster

David Lancaster  
Michael Wiebe  
Courtney Bauer

Jim Riley

**Also Present:**

Kaylen Betzig  
27 Guests

**Excused:**

Dr. Patricia Deklotz  
Mary Wehrheim

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**I. Call to Order – Alan Karch**

**A. Pledge of Allegiance**

- Acting Board Chairperson, A. Karch, called the meeting to order at 5:00 p.m.

**II. Tour/Interactive Street Scene – B. Dorow**

- The Board Members toured the interactive street scene location at the Firing Range.

**III. Public/Staff Remarks**

- None

**IV. Delegates to be Heard**

**A. Student Government Association – Kayla Richmond**

- K. Richmond reviewed the welcoming and fall events sponsored by the SGA.

**V. WCTC Update on College Activities – Kaylen Betzig**

- K. Betzig reported on the WCTC Perspective and recent/upcoming College activities.
- Several staff and students participated in the Wisconsin Manufacturing and Technology Show at State Fair Park. Mike Shiels, Bob Novak, Dan Stihl and Ken Heinritz attended with WCTC students Brandon and Erik, who placed 1<sup>st</sup> and 3<sup>rd</sup> in the competition for welding students. This was an excellent showing for WCTC. This is out of 59 competitors and four different tests (on machines of a different brand). K. Betzig read a supportive letter from Tom Farley, Sales Manager of Welders Supply Company, regarding WCTC's success in the competition.
- A. Baade introduced the German guests. They arrived October 3 and will be here until October 14. Planned business and classroom visits as well as cultural activities. The students each spoke regarding themselves and their program. A thank you was extended to the host families.
- On October 12 at 7pm, the Pewaukee Village Hall will be taking up the Continual Use Grant agreement for the EVOC track. The WCTC attorney and a sound engineer will be available to discuss the sound study results and answer any questions.
- The exit interview from HLC was excellent. Very proud of the College and the systems in place. HLC loved the strategic planning. Thank you to Board who was mentioned as knowledgeable and committed. Amazed at support for institution from the Advisory Committee members.
- Last Friday, K. Betzig moderated a panel of women for Manufacturing 4.0 at Manpower. Ella Johnson, the welding student who spoke at the Trump visit, was on the panel that K. Betzig moderated.
- No one knows yet which way Foxconn is going. Legislators asked if we are ready to train, and money is in the state budget. K. Betzig, Vicki Martin and Bryan Albrecht are talking. B. Piazza has been meeting with various groups to move this forward. Group invited by Governor Walker to discuss how to prepare for Foxconn and be innovative.
- The WACTE Legal Issues Conference is November 2 and 3 at WCTC, followed by the District Boards Meeting. A Friday evening banquet will be held at the Milwaukee Marriott West.
- There will be a November 28 WCTC District Board Retreat, with location to be determined.

**VI. Approval of Consent Agenda Items**

**A. Minutes Dated September 12, 2017 (Regular Board Meeting)**

**B. Accounts Payable Summaries for September 7, 14, 21, and 28, 2017**

- C. **Board Monitoring Data: 2016/17 Fourth Quarter Financial Summary**
- D. **Board Monitoring Data: 2017/18 First Quarter Financial Summary**
- E. **Approval to Hire Andrew Palen as Director of Marketing & Recruitment**
  - A. Palen spoke regarding his work and personal history.
  - J. Riley motioned to approve the Consent Agenda. Approved; carried unanimously.

**VII. Action Items**

- A. **Resolution to Approve 2017/18 Tax Bills – C. Tessmann**
  - C. Tessmann requested approval of the 2017/18 tax bills. The increase had previously been approved by the Board.
  - R. Ludtke motioned to approve. Approved; carried unanimously.
- B. **Resolution to Submit RFA for the A Building Remodel to the WTCS Board – J. Leverenz**
  - In follow-up to the September presentation of the A Building remodel, J. Leverenz requested approval to go to the State Board for approval.
  - R. Bertieri motioned to approve. Approved; carried unanimously.

**VIII. Presentation/Discussion**

- A. **Parking Lot Reconfiguration Presentation – R. Marquez/J. Leverenz**
  - R. Marques, Assistant Director – Facilities, noted that the condition of the parking lot is reviewed every 10-15 years. The reconfiguration of Lots 2 – 6 will add 126 parking spaces, green space and cameras.
- B. **Bookstore Update and Relocation Presentation – J. Draeger**
  - C. Tessmann and J. Draeger updated the Board on the Bookstore's move to the Student Enrichment Center (SEC).
  - Goals are to make sure we are saving the students money and keeping the revenue in the black. This will also save the taxpayers money.
  - Preference is to stay local and independent and not go to Amazon. This allows WCTC to adopt to changing forces.
  - Digital textbooks are integrated into Blackboard at a savings.
  - Apple Authorized Campus Store. WCTC is the first in the technical college system, 3<sup>rd</sup> in Wisconsin, and 9<sup>th</sup> in country for technical/community colleges. One revenue account that continues to grow is electronics. Looking at electronic device rental.
  - Goal is to continue to diversity – books, clothes, etc.
  - Looking for continued collaboration with departments across campus.
  - Moving forward, less space for retail and more space for student learning. One-stop shop for all items. Move to counter service.

**IX. Board Evaluation of Meeting – Board Members**

- Several Board Members offered their evaluation of the meeting.

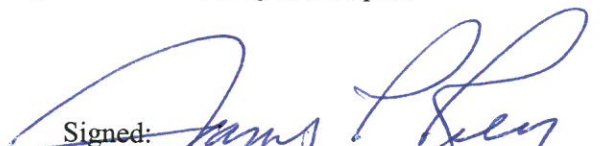
**X. J. Riley motioned to go into closed session at 6:22 p.m. pursuant to Section 19.85(1)(g) Wisconsin Statutes to:**

- A. **Confer with legal counsel for the College concerning strategy to be adopted by the College with respect to litigation in which it is or is likely to become involved.**
  - Unanimous roll call vote.
  - Discussion was held.
  - R. Bertieri motioned to reconvene into open session at 6:42 p.m. Approved; carried unanimously.

**XI. Adjournment – Alan Karch**

- Acting Board Chairperson, A. Karch, adjourned the meeting at 6:42 p.m.

Respectfully Submitted by  
Caroline Tindall, Recorder

Signed:   
Jim Riley, Board Secretary/Treasurer