

**Waukesha County Area Technical College District
Special District Board Meeting – Planning Session – Minutes Approved
Waukesha County Technical College
College Building, Rooms C214/C216, Pewaukee, WI
August 22, 2017, 5:00 PM – 8:00 PM**

Present:	Robyn Ludtke David Lancaster Dr. Pat Deklotz Michael Wiebe	Alan Karch Ron Bertieri Jim Riley Courtney Bauer
Also Present:	Kaylen Betzig David Brown Dr. Brad Piazza Nicole Gahagan Cary Tessmann	Mary Poehls Caroline Tindall Dr. Ann Krause-Hanson Heather Albinger Jeff Leverenz
Guests:		
Excused:	Mary Wehrheim	

- I. **Call to Order – Chairperson Dr. Patricia Deklotz**
 - Chairperson P. Deklotz called the meeting to order at 5:00 pm.

- II. **Review Accreditation Process and Key Board Processes**
 - K. Betzig introduced A. Krause-Hanson and H. Albinger.
 - Discussion was held on Criteria #2 (Integrity) and Criteria #5 (Resources, Planning and Institutional Effectiveness) as they apply to the Board.
 - Site visit is Sept 25 -27, 2017.

- III. **Evidence for Criteria for Accreditation**
 - B. Piazza spoke to the Board regarding what they should expect in regards to the September visit.

- IV. **Site Visit Team Agenda**
 - The Board will meet with the interview committee for breakfast on Tuesday, September 26, 2017, at 9:00 a.m. Anticipate an hour of time for this process.

- V. **Board Discussion**
 - None

- VI. **Adjournment – Chairperson Dr. Patricia Deklotz**
 - Chairperson P. Deklotz adjourned the meeting at 6:56 pm.

Respectfully Submitted by
Caroline Tindall, Recorder

Signed: Alan A. Karch
Alan Karch, Board Vice Chairperson