

**Waukesha County Area Technical College District
District Board Meeting Minutes
April 11, 2017 - 5:00 PM
Richard T. Anderson Education Center, Room C051/057**

Present:

Mary Wehrheim	Courtney Bauer
Ron Bertieri	Jim Riley
Dr. Patricia Deklotz	Luis Hernandez, Jr.
Alan Karch	David Lancaster

Also Present:

Kaylen Betzig
23 Guests

Excused:

Robyn Ludtke

I. Call to Order – Mary Wehrheim

A. Pledge of Allegiance

- Board Chairperson, M. Wehrheim, called the Regular Session to order at 5:01 p.m.

II. Tour of the L Building – J. Leverenz

III. Public/Staff Remarks

- None.

IV. Delegates to be Heard

A. Student Government Association – Ericka Raisleger

- E. Raisleger reviewed the March/April events.

V. WCTC Update on College Activities – Kaylen Betzig

- A video was shown of the WTCS Student Showcase held in the State Capitol's Rotunda on February 21, 2017.
- Congratulations to re-appointed Board Members Mary Wehrheim and Ron Bertieri.
- Congratulations to new Board Member Michael Wiebe. His three-year term starts July 1, 2017.
- Luis Hernandez, Jr., will be leaving the Board June 30, 2017. He has been a great asset to the Board. Lou will continue his business endeavors and his advocacy for WCTC.
- WCTC has been designated as a National Center of Academic Excellence in Information Security and Cyber Defense. WCTC is the first technical college in the WTCS to have this designation. Mike Boerschinger played an important role in completing this grant. Kim Ehlert and Dr. CindiKaye Medved, as well as IT staff, provided support. Thank you also to Rodney Nobles and Dave Brown. This is an important certification and brings a new level to the IT area.
- Great Lakes Higher Education Guaranty Corporation awarded \$15,000 in Tools of the Trade scholarships to 15 WCTC apprenticeships.
- On March 16, WCTC hosted an all-campus Open House. 642 interested individuals attended. With guests, the total came to 1,126 attendees. Hats off to the recruitment staff.
- Spring Semester graduation/recognition events are upon us. WCTC appreciates the Board Members attending when they can and certainly understands how precious their time is.
- April 19 is the District Ambassador Dinner. Board members are invited to attend.

VI. Approval of Consent Agenda Items

A. Minutes Dated March 14, 2017 (Regular Board Meeting)

B. Accounts Payable Summaries for March 2, 9, 16, 23 and 30, 2017

C. 38.14 Contract Report for March 2017

D. Board Ends Monitoring: 2016/17 Third Quarter Financials

E. Promotion of Jon Koch to Associate Dean of Marketing & Management

F. Promotion of Dr. CyndiKaye Medved to Associate Dean of Business Information Technology

- A. Karch motioned to approve. **Approved; carried unanimously.**
- J. Koch and Dr. C. Medved both spoke regarding their history at WCTC and the transition into their respective new positions. They enjoy their work at WCTC and the opportunity to serve students.

VII. Action Items

A. Resolution to Submit a Program Implementation Request for a Mechatronics Technician Apprenticeship Program to the WTCS Board – B. Piazza/M. Shields/D. Voigt

- M. Shields requested approval to submit the Program Implementation Request for a Mechatronics Technician Apprenticeship program to the WTCS Board.
- Students would start in this program in the fall.
- There is a correction to the document in the Board packet. Page 31 should read low CAI and not a high CAI.
- P. Deklotz motioned to approve. **Approved; carried unanimously.**

B. Resolution to Submit a Request for Approval (RFA) of the Waukesha Campus Restroom Renovation Project to the WTCS Board - J. Leverenz

- J. Leverenz requested to submit a Request for Approval of the Waukesha Campus Restroom Renovation Project to the WTCS Board.
- This will use leftover funds of \$175,000 from contingencies.
- P. Deklotz motioned to approve. **Approved; carried unanimously.**

C. Approval for Foreign Travel – K. Baade

- Education Abroad: Hospitality and Culinary Cruise, Western Mediterranean
 - K. Baade extended a Thank You to the Board for attending the Global Showcase.
 - K. Baade asked approval to send up to 20 WCTC students on the Hospitality and Culinary Cruise in the Western Mediterranean.
 - This study trip is scheduled for May 2018.
 - J. Riley motioned to approve. **Approved; carried unanimously.**

D. DBA Nomination for 2017 Technical Champion (TECh) Award – S. Kuhn

- K. Betzig recommended Quad/Graphics for the 2017 Technical Champion (TECh) Award for their support of WCTC. Quad/Graphics was an award winner in 2010, and the state system welcomes repeat winners.
- D. Lancaster motioned to approve. **Approved; carried unanimously.**

VIII. Presentation/Discussion

A. 2017/18 Budget Update – C. Tessmann

- C. Tessmann provided a 2017/18 Budget Update and PowerPoint presentation.

B. Dual Enrollment – S. Maylen

- S. Maylen provided history and information on the Dual Enrollment Academy (DEA).
- The DEA provides high school students with training for high skills jobs.
- There is manufacturing and legislative support.
- 96 applications have been received for next year.
- Shayna Savage spoke regarding her personal experience in the Hospitality cohort program.

C. Longitudinal Follow-Up - V. Brenner

- V. Brenner presented statistics from a follow-up five-year student survey.

IX. P. Deklotz motioned to go into Closed Session at 6:50 p.m. pursuant to Sec. 19.85(1)(c) and (f) Wisconsin Statutes to discuss:

A. Consideration of Possible Issuance of Preliminary Notices of Non-Renewal

- Unanimous roll call vote.
- Discussion was held.
- P. Deklotz motioned to reconvene into open session at 6:58 p.m.

- P. Deklotz motioned to approve the final notice of non-renewal for the printing instructor based on the discussion held in Closed Session. The non-renewal is effective at the end of the 2016-17 school year. **Approved; carried unanimously.**

X. Adjournment – Mary Wehrheim

- M. Wehrheim adjourned the meeting at 6:58 p.m.

Respectfully Submitted by
Caroline Tindall, Recorder



Alan Karch, Board Secretary/Treasurer