

**Waukesha County Area Technical College District**  
**District Board Meeting Minutes**  
**February 9, 2016 - 5:00 PM**  
**Richard T. Anderson Education Center, Room C051/057**

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**Present:**

Mary Baer	Alan Karch
Pauline Jaske (teleconf)	Mary Wehrheim
Luis Hernandez, Jr.	Jim Riley
Ron Bertieri	Dr. Pat Deklotz

**Also Present:**

Kaylen Betzig  
23 Guests

**Excused:**

Elizabeth Thelen

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**I. Call to Order – Mary Wehrheim**

- **Pledge of Allegiance**
- M. Wehrheim called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

**II. Public/Staff Remarks**

- None

**III. Delegates to be Heard**

**A. Student Government Association – Ericka Raisleger**

- E. Raisleger presented on the January and February activities of the Student Government Association.

**IV. WCTC Update on College Activities – Kaylen Betzig**

- P. Jaske joined the meeting via teleconference.
- A trailer for the Integrated Manufacturing Center (IMC) Grand Opening on April 4 was shown.
- A thank you was extended to those who attended the Veterans Center opening.
- The winter apparel of some students is a concern. In response, the student life team put together a small bag with a heat pack, hat, gloves, granola bar, vitamin c, chapsticks, and resources of homeless shelters/food pantries, etc. K. Betzig gave a donation to help purchase bus tickets. Looking at coat drive in fall.
- Congratulations to Cary Tessmann for again receiving *The Distinguished Budget Presentation Award*. This is the highest form of recognition in government accounting. This accomplishment takes everyone in the organization and speaks to what everyone does.
- P. Jaske, E. Thelen, Shelly Kuhn and Chad Brown are currently at the ACCT National Legislative Summit in Washington D.C.
- Recognition goes to Student Services and Learning in making improvements to processes so they are more user friendly for students. They enrolled an additional 100+ individuals via follow-up phone calls.
- March 22/23 – The Board will receive an email with information on the March WTCS State Board Meeting, being held at WCTC. Board Members are invited to dinner and the March 22/23 meetings.
- Vint Quamme, Director of Purchasing (Purchasing Consortium) for the WTCS system, informed the College that WCTC savings as a result of the WTCS Purchasing Consortium is \$872,000. Since 2002 for entire system has saved \$41 million.
- Mary Poehls, WCTC's Quality Value Instructor, won the League of Innovation John and Suanne Roueche Excellence Award. Recipients will be celebrated at the League's Innovations Conference in Chicago, March 20-23, 2016. This award is presented to community college professionals who exemplify exceptional teaching and leadership.

**V. Approval of Consent Agenda Items**

**A. Minutes Dated January 12, 2016 (Regular Board Meeting)**

**B. Accounts Payable Summaries for January 7, 14, 21 and 28, 2016**

**C. 38.14 Contract Report for January 2016**

- A. Karch motioned to approve. Approved; carried unanimously.

## **VI. Action Items**

### **A. Resolution to Accept the Winning Bid of \$1,850,000 General Obligation Promissory Notes (2016A Issue) – C. Tessmann**

- C. Tessmann introduced Lisa Voison from Robert W. Baird & Co., to report the results of the bond sale. Ms. Voison indicated that Fidelity Capital Markets was the low bidder at a True Interest Cost of 0.9246%.
- J. Riley motioned to approve. **Approved; carried unanimously.**

## **VII. Presentation/Discussion**

### **A. FY2015/16 Capital Project Contingency Report – J. Leverenz**

- J. Leverenz reviewed the most recent Capital Project Contingency Report.

### **B. Administrative Professional Group – J. Hagen/D. Bartlett**

- Jennifer Hagen and Dannise Bartlett presented as co-champions of the Administrative Professional Group. This group meets once a month and has 60 members.
- Committee members Anne Gausted, Karen Kottke and Amy Hein were in attendance in the audience.
- D. Rood and N. Gahagan oversee the group.
- Training and growth classes are offered as well as updates on changes. In January, an all-day conference was held in the RTA Center. Most recently, the Strengths Finders testing was completed for those who had not yet completed it. Next month the group will start information tours of the various areas of the campus.
- K. Betzig thanked them as leaders in this professional development.

### **C. Annual Security Report – D. Brown /N. Gahagan**

- Nicole Gahagan and David Brown discussed the Annual Security Report, the Clery Act (key pieces of legislation), and Title IX training.
- Publish the security report annually. Available to current and prospective students as well as public.
- Student right to know published by Oct 1 and on web-site. Posted every year by Student Services and Security team.
- WCTC is receiving federal student financial aid and is subject to requirements.
- M. Wehrheim thanked everyone who keeps us all safe.

## **VIII. Adjournment – Mary Wehrheim**

- Board Chairperson Mary Wehrheim adjourned the meeting at 5:41 p.m.

Respectfully Submitted by  
Caroline Tindall, Recorder